



Town of Groton - Public Works

134 Groton Long Point Rd
Groton, CT 06340-4394
Public Works
Administration
(860) 448-4083

Meeting Minutes

Permanent School Building Committee

Chairman Rick DeMatto, Robert J. Austin-LaFrance, Robert K. Frink, Richard Monteiro and David Russell

Thursday, April 5, 2012

7:00 PM

Town Hall Annex - Community Room 1

1. ROLL CALL

Members Present: Chairman Rick DeMatto, Robert J. Austin-LaFrance, Robert K. Frink, Richard Monteiro and David Russell

Staff: Rick Norris, Project Manager School Building Construction and Wes Greenleaf, Director of School Buildings & Grounds, GPS. Mr. Greenleaf joined the discussion when the PSBC rejoined after a brief recess at 7:56 PM.

The Chairman called the meeting to order at 7:05 PM.

2. RECEIPT OF CITIZEN'S PETITIONS, COMMENTS AND CONCERNS

None.

3. APPROVAL OF MINUTES

a) February 16, 2012

A motion was made by Mr. Monteiro and seconded by Mr. Frink to accept the meeting minutes of February 16, 2012 as written. The motion passed unanimously.

4. COMMUNICATIONS AND REPORTS (other than Subcommittee reports)

(a) PSBC Members

Chairman DeMatto opened the meeting with a discussion of the new BOE projects that the Town Council appointed the PSBC to oversee on April 3, 2012. The Town Council feels the projects are of substantial enough interest and cost to the citizens to invite the participation of both the Town and BOE to ensure a positive resolution. Articles in the weekly addition of the Mystic River Press expressed approval of the addition of the PSBC to the management of the BOE projects. The projects are resolutions 2012-0087 West Side Middle School Portable classroom unit, 2012-0088 Carl Cutler Middle School Portable Classroom Units, 2012-0089 Mary Morrisson Asbestos Floor Tile Removal and 2012-0090 Fitch High School Roof Replacement. The PSBC and the Board of Education will work together on these project with the PSBC acting as the oversight Committee. All four projects must be completed by the start of school in the fall of 2012. Committee members volunteered to visit the projects between the PSBC regular meetings to assist with the pace the projects which are on tight deadlines.

Chairman DeMatto will check in with the Town Clerk on the status of Mr. Doyle who was approved by the Democratic Party and has volunteered for the PSBC.

(b) Staff

Mr. Norris delivered the PSBC Roles and Responsibilities draft document to the Town Manager. The PSBC will wait for a response before presenting the document to the Town Council.

Mr. Norris will check with the DPW for an update on the status of the window repair at Fitch High School for the next meeting.

5. RECEIPT OF SUBCOMMITTEE REPORTS

None.

6. UNFINISHED BUSINESS

Discussed the Roles and Responsibilities document in Communications and Reports.

7. NEW BUSINESS

The Committee members each selected a project to head up as the PSBC point of contact. Mr. Russell will oversee resolution 2012-0087, the West Side Portable Classroom Unit project. Mr. LaFrance will oversee 2012-0088, Carl Cutler Middle School Portable Classroom Units. Mr. Frink will oversee 2012-0089, Mary Morrisson Asbestos Floor Tile Removal and Mr. Monteiro will lead 2012-0090, the Fitch High School Roof Replacement project. Chairman DeMatto will work with Mr. Greenleaf on any questions which arise for the projects.

The Committee recessed at 7:32 PM.

The meeting resumed at 7:56 PM when Mr. Greenleaf joined the session.

Mr. Greenleaf spoke with the Committee on the details of each of the four projects. Noyes, Vogt Architects has been hired and designed the roof replacement for Fitch High School. The plans are being finalized and the PSBC will need to sign off on their approval at the next PSBC meeting on April 19th so that the project may go out to bid. The BOE expects a reimbursement from the State of 50-57% of the project cost.

Jacunski, Humes Architects was hired and has produced plans and specifications for the Mary Morrisson Asbestos Tile Removal project. The BOE expects a 50-57% reimbursement on the \$280,000 project. The PSBC will need to approve and sign the plans and specs at their next meeting April 19th for the project to go out to bid.

Lindsay, Liebig Roche Architects, LLC with DiCeasare Bentley Engineers have planned the Carl Cutler and West Side Middle School Portable Classroom Units projects. The projects go to the State Plan review on April 18th. The timeline for the portable classroom units projects is very tight. Backup plans have been created in the event that the portables are not ready for school opening next Fall.

Mr. Greenleaf also gave the PSBC an overview of the renovations and adjustments being made at the two middle schools to accommodate the increased student population with the closure of Fitch Middle School.

Mr. Greenleaf will keep the PSBC updated on the projects in between Committee meetings with correspondence via e-mail.

8. OTHER BUSINESS

None.

9. ADJOURNMENT

The meeting was adjourned at 9:00 PM